



UNITED STATES OF AMERICA
FEDERAL TRADE COMMISSION
WASHINGTON, D.C. 20580

Office of the Secretary

November 29, 2021

[Company name and address]

Dear [company name]:

Enclosed is an Order to File Special Report (“Order”), issued by the Federal Trade Commission pursuant to Section 6 of the FTC Act. The Order seeks information regarding supply chain disruptions affecting your company’s business in consumer goods, including food.

Please review the Order, including all definitions and instructions, carefully and consider the availability of the requested data and information.

Submissions responsive to this Order that are marked “confidential” will not be disclosed without first giving you ten days’ notice of the Commission’s intention to do so, except as provided in Sections 6(f) and 21 of the FTC Act. Confidential or privileged commercial or financial information will be reported only on an aggregate or anonymous basis, consistent with Sections 6(f) and 21(d) of the FTC Act.

In addition to the above requested information, we would be happy to consider any additional information you consider relevant to this inquiry. If you have any questions about the issuance of this Order or your filing of a Special Report to the FTC, please contact Kenneth Merber at kmerber@ftc.gov or (202) 326-3551.

Regards,

April J. Tabor
Secretary